



**UNITED WAY OF
LEBANON COUNTY**

GIVE. ADVOCATE. VOLUNTEER. LIVE UNITED

Memorandum of Understanding Safety Net Grant Funding 2020-2021

This Memorandum of Understanding sets out the terms and conditions for agreement between the funded program and United Way of Lebanon County. In signing this agreement, the organization is acknowledging the requirements of this agreement.

Our organization agrees to:

- Submit requested program updates, outputs, and outcome information to demonstrate program impact every six months: January 2021 and July 2021.
- Provide impact stories as requested to assist in demonstrating the impact of the program investment.
- Support United Way's campaign and fundraising goals which may include responding to requests to present at workplace campaigns.
- Identify as a United Way partner by co-branding **program-specific** collateral (webpage, flyers, brochures, posters, pre-releases, print articles, blogs, public service announcements, social- media posts, etc.)
- Display the United Way of Lebanon County logo in places of operation visited by customers/clients where the funded program(s) take place if possible.
- Identify United Way as a funder in your annual report, in community presentations, and any other situations in which funders for your organization are identified.
- Utilize the Volunteer Lebanon hub for your volunteer recruitment needs and to promote your events. Be a partner in sharing information about this system with the community to increase volunteerism.
- Maintain up-to-date listings within the United Way 2-1-1 social service hotline and assistance in promoting 2-1-1 to the community at large by distributing materials, displaying posters, link on website, and/or awareness in newsletters.
- Attend all major United Way community and campaign-related events to include: campaign kick-off, report meetings, campaign celebrations, any partner specific meetings or trainings, Day of Caring, and the Community Impact Summit. Representation can be from a staff member, board member, and/or organization volunteer.
- Remain a 501C3 in good standing during the funding period.

United Way agrees to:

- Provide technical assistance and resources to assist partners with strengthening programs and outcomes.
- Utilize communication channels to share success of your programming and outcomes.
- Distribute 1/12 grant funding of the total grant amount sent monthly.
- Maintain Volunteer Lebanon, the online volunteer hub, and offer the platform for community use to drive volunteerism and provide a concise volunteer recruitment tool for organizations.
- Maintain the 2-1-1 database and provide data reports.
- Provide training and professional development opportunities.

United Way reserves the right to withhold funds for agencies or organizations who fail to uphold MOU and eligibility requirements through the duration of the funding agreement.

Funded Program –

Total Grant Amount –

Period for funding – 7/1/20-6/30/21

Funded Partner Signature _____

Date _____

Printed Name _____

Title _____

United Way Signature _____

Date _____

Printed Name _____

Title _____